

# BUILDING PERMIT APPLICATION

Date \_\_\_\_\_

Street Address \_\_\_\_\_

**1. LEGAL DESCRIPTION** \_\_\_\_\_

**2. TYPE OF IMPROVEMENTS**

- Erect  New Building  
 Alter  Existing Bldg.  
 Repair  Move-In

**3. PROPOSED USE**

- One Family  Church  
 Duplex  Service Station, Garage  
 Multi (No. \_\_\_)  Educational  
 Garage  Professional  
 Carport  Industrial  
 Other \_\_\_\_\_

**4. COST**

Cost of Improvement \_\_\_\_\_  
Electrical \_\_\_\_\_  
Plumbing \_\_\_\_\_  
Heating & A/C \_\_\_\_\_  
Others \_\_\_\_\_  
TOTAL COST \_\_\_\_\_

**5. PRINCIPLE TYPE OF FRAME**

- Frame  Metal  
 Brick  Roof  
 Concrete Blk.  Other \_\_\_\_\_

**6. HEATING & COOLING**

- Gas  
 Steam  
 Electricity  
 Other \_\_\_\_\_

**7. SANITARY FACILITY**

- City Sewer  
 Septic

NUMBER OF BATHROOMS  Full  Partial

**8. DIMENSIONS**

Structure Size \_\_\_\_\_  
No. of Stories \_\_\_\_\_  
Floor Area Sq. Ft. \_\_\_\_\_  
Basement Sq. Ft. \_\_\_\_\_  
Garage Sq. Ft. \_\_\_\_\_  
Land Area Sq. Ft. \_\_\_\_\_  
\_\_\_ % Use \_\_\_\_\_  
% Lot Coverage \_\_\_\_\_  
Height \_\_\_\_\_

**9. INFORMATION FOR ZONING COMPLIANCE**

District \_\_\_\_\_ Rear Yard \_\_\_\_\_  
Use \_\_\_\_\_  Off Street Park Space  
 Off Street Load Space  
Front Yard \_\_\_\_\_ L Side Yard \_\_\_\_\_  
Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. FOOTINGS**

No. & Size Re-bars \_\_\_\_\_

**11. FOUNDATION WALLS**

No. & Size Re-bars \_\_\_\_\_

**11. IDENTIFICATION** - To be completed by all applicants

	Name	Mailing Address	Telephone
Owner	_____	_____	_____
Contractor	_____	_____	_____
Architect	_____	_____	_____

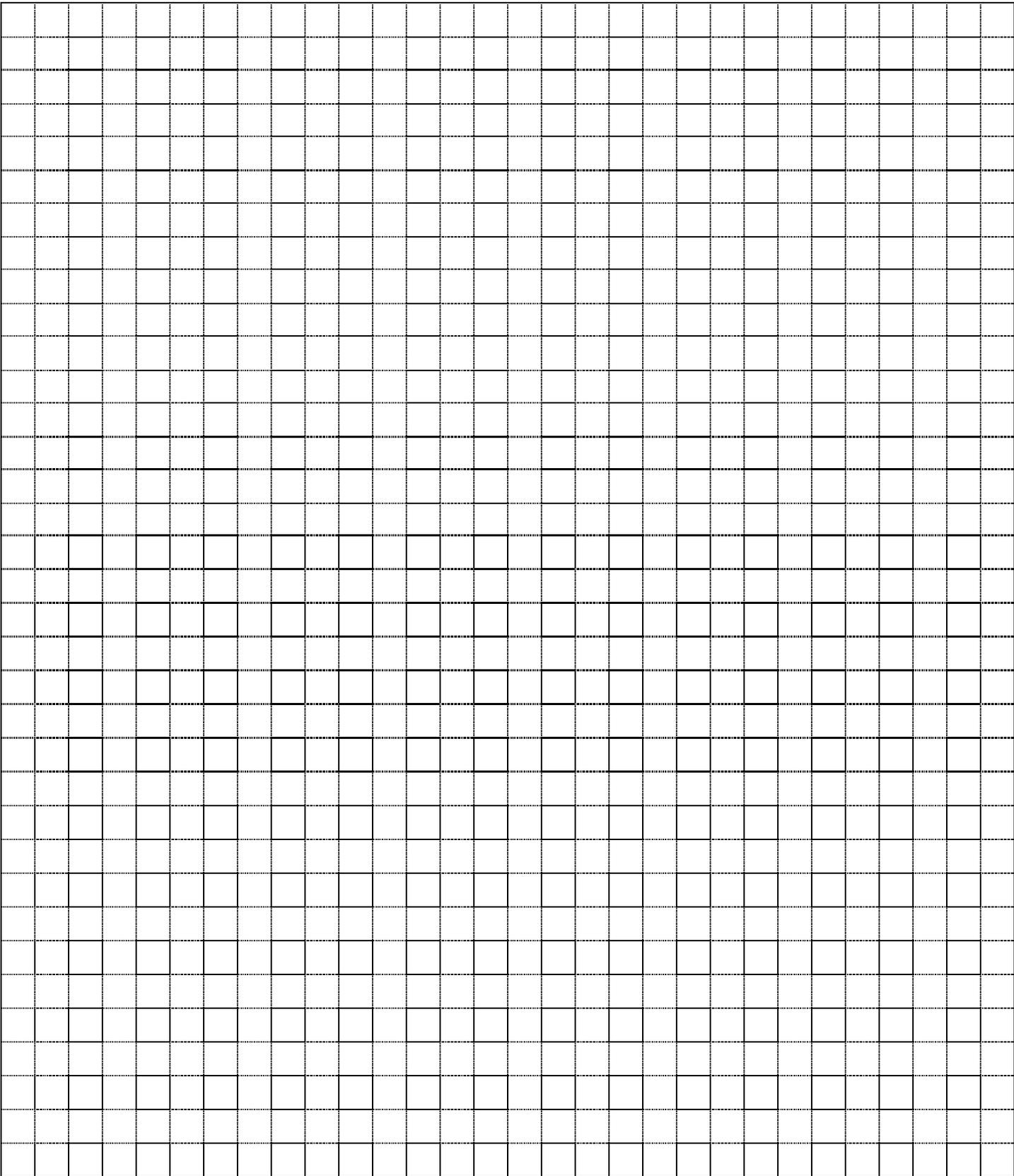
*The owner and the undersigned certify that they have acquainted themselves with all the building, plumbing, sewer, electrical, gas and zoning regulations that may affect this application, and the work for which this permit is requested will meet all city ordinances; and they assume all responsibility for any errors in the construction outlined. Also, all buildings or structures will be located on the indicated lot or lots.*

Signature of Applicant \_\_\_\_\_ Address \_\_\_\_\_

APPROVED BY \_\_\_\_\_

DO NOT WRITE BELOW THIS SPACE - FOR OFFICE USE ONLY  
PERMIT FEE \_\_\_\_\_ DATE PERMIT ISSUED \_\_\_\_\_

PERMIT NUMBER \_\_\_\_\_



**LOT SIZE:** LENGTH \_\_\_\_\_ X WIDTH \_\_\_\_\_

Each Square represents \_\_\_\_\_ feet.

Please show all buildings in relation to your property lines.

Show directions - North, South, East, and West.

**NO CONSTRUCTION WORK IS ALLOWED BEFORE ISSUANCE OF BUILDING PERMIT.**