

Mayor Ryff called the January 2<sup>nd</sup>, 2018 regular council meeting to order at 7:00pm and Mayor Ryff led the council in the pledge of alliance. Mayor Larry Ryff asked for roll call, it showed the following present: Jared Morgan, Carol Lauxman, David Wendt and David VanHook. Gordon Hunnicutt was absent.

Previous Meeting Minutes: Jared Morgan motioned to dispense reading the previous meeting minutes and approve them as they were written. Carol Lauxman seconded the motion. The motion carried 4-0.

Appropriation Ordinance: The Council reviewed the Appropriation Ordinance. Carol Lauxman moved to approve the Appropriation Ordinance#1078 and David Wendt seconded the motion and the motion passed 4-0.

Financial Statement: Heather Stackley said there was nothing to exciting, she said that she did move ten thousand dollars from the General Fund into the saving account as requested. Jared Morgan motioned to approve the financial statement and Carol Lauxman seconded the motion. The passed carried 4-0.

Sheriff's Report: Mayor Ryff said no one had showed up and then explained that they probably didn't know that we were meeting tonight because of the holiday and that was why no one showed up. He suggested that I call and let them know.

Visitors: No Visitors

New Business: Mayor Ryff said that there were two building permits submitted. Mayor Ryff explained that the first one was from Chris Barnes. He said that Chris was putting an addition on his house. Jared Morgan motioned to approve the building permit, Carol Lauxman seconded the motion and the motion passed 4-0. The next building permit was for Todd Elliott. Mayor Ryff said it looked like he was going to build storage shed North of his barn. Carol Lauxman made a motion to approve Todd's building permit and Jared Morgan seconded the motion. The motion carried 4-0.

Old Business: No old business.

Mayor Ryff said since there was no old business, he would like to use this time to have a round table discussion. Anyone having anything to discuss or have any questions to talk about. He asked Jared Morgan to start with an update on the water project and the financial committee. Jared Morgan explained as far as the water project goes that we had met with the City of Herington Commission about renewing our water contract. Jared said he felt like it went well and that they seemed to be extremely willing to work with us. He said at

the moment they were getting some numbers put together to put into a rate schedule that we requested to be put back in the contract. He said it didn't appear that there was any hesitation to put the rate schedule back into the water contract. Jared said right now that were trying not to be pushy but keep things moving. Jared continued and said in a couple of weeks we will know if we are awarded the CDBG Grant. David Vanhook asked if we do not get the grant what the next step would be moving forward. Mayor Ryff said that if we did not get awarded the CDBG grant we would be eligible for more loan money and grant from the USDA Rural Development, however it would be less grant money then what is offered from CDBG. Jared said that there would be decisions to make, but there are several options for us moving forward. David Vanhook asked if the plan was still to start the project this year. Mayor Ryff said that BG Consultants have come up with a timeline. He said while they were here last time as they walked around surveying Mayor Ryff said he thought they had said something about stirring dirt around August or September time frame. Jared said he understood that they would be sending things out for bid shortly after we find out about the grant early this spring. He said that would be a 60-day process. Mayor Ryff said then once the bids are awarded he thought the contractor would then have a 90-day period to get all the materials on hand before the actual start date. Mayor Ryff said that there would probably be a certain number of easements that will need to be acquired, some in the alley behind Main street, possibly some at the railroad track as well as some with K-Dot. He said that once all the bids are received the city will have to approve the bids. Mayor Ryff said once the contractors have been selected they will have to order the materials needed for the project. He asked if anyone had any more questions about that, there were none. Mayor Ryff said he wanted to let everyone know that there had been a couple of water line breaks in the last couple of weeks. He said he would like to commend Billy and John for the extra effort to take care of things and get the jobs done. Both were main line water breaks, one was down by Todd Elliott's and the other one was due East of Daryl Andersons in the alley. I mentioned that Nichole McDaniel and two of her associates from the NCRPC had come to town. They did a drive around evaluation of the housing around town. They are planning to share their findings at a community meeting at the annex sometime this January. I explained that I had emailed Nichole but had not heard back. I said as soon as I do I will let everyone know with a phone call or text message when the meeting will be. Mayor Ryff said that they would explain what was available as far as grants goes and the timeline it would need to be done in.

Mayor's Discussion: Mayor Ryff said that he would like to see about having an executive session to visit with an employee about their evaluation and possible wage increase. Jared Morgan motion to go into an executive session for 20 minutes. Carol Lauxman seconded the motion and the motion carried 4-0. The Council went into executive session at 7:15pm. At 7:35pm Carol Lauxman motioned to come out of executive David Vanhook seconded the motion. The motion passed 4-0. The Council came out of executive session. Carol Lauxman motioned to give the maintenance man Billy a 3% cost of living adjustment and a 5% merit adjustment, Jared Morgan seconded the motion and the motion carried 4-0.

Maintenance Report: Billy said he had got everything ready for winter. He said Chad Lorson put the heaters in the bathrooms down at the park. He said that they were not working like they should be so Chad was planning to order some different ones and that it would be no cost to the city. Chad expected them to be in on the 8<sup>th</sup> and he will replace the ones he had installed first. Billy said Chad Lorson had also put in a switch, so you can turn off the fans because the fans were sucking all the heat out. Billy said that he did get the welder and the bench vise purchased. He said that there had been another water leak last month over by Todd Elliott's as well. He said he put some T-post out to keep residents driving over their meter pits. He said he had cleaned up the park, he had picked up some tree limbs and plans to cut a dead tree down in a couple of weeks. He said that he and John had got all the fiberglass panels put on the roof of the maintenance building, he said they had replaced most of the nails with screws with rubber washers on them. He said they were waiting to get some rain to make sure they got all of them taken care of. Billy said that this spring they are planning on putting some Henry's roof seal over them. Mayor Ryff said not so much the South side roof tin, but when you look at the North side of the roof tin it is very rusty. He said he would let Billy do what he thinks is best but, he said that he had got some galvanized paint with fiberglass in it. He said he thought it helped stop the rust and sealed up some of the nails on the tin. He thought it would make the building look better, he said that the rust would eventually bleed back through but not for four or five years. Billy said that a five-gallon bucket of it cost between \$140-\$150, he said the instructions suggest 2 coats, he estimated it would take 3 buckets to do the Northside. Billy said that he would bring it up this spring because you should use that kind of paint when it is warm out or it won't harden like it should. Billy said he had put OSI adhesive and sealant around each fiberglass panel he put on the roof to make sure it was sealed.

Clerks Report: I phoned both Hostetter and Elliott to let them know that the Council had approved their building permits. Emailed the Sheriff's department to let them know that the 2018 contract had been approved and signed and was ready to be picked up. Talked to Chad Lorson about putting heaters in the bathrooms at the park, and explained that the Council wanted heaters in both bathrooms but only one thermostat in the center room. Chad said he would get the heaters and parts ordered and put them in as soon as he got them. Met with Larry, Jared and Thaniel prior to meeting with the Herington Commission to review the current water contract and decide what the best approach was when meeting with the Herington Commission. Then we went to meet with the Herington Commission and explained that we needed to get a new water contract and would like them to consider using a rate schedule in the new contract. The Commission seemed receptive of the idea they said they would work on getting some numbers together and get back with us. After we had a brief discussion on how things had gone, we all agreed that it had went well. Nichole McDaniel with NCRPC and two of her associates came down, they drove around town to evaluate the housing in the city. When they finished they stopped by the office and said that they would be in touch to set up a community meeting to go over their finding and recommendations. I spoke with Sequoyah about linking the two accounts together to correct the budget report. Heather and I also got together to work on the financial statement and expense report. She suggested a meeting with Larry and Jared and find out how like would like to see things on the report.

Mayor Ryff said that it was kind of a light month but that was all there was. He said he would entertain a motion to adjourn. Carol Lauxman asked when the Christmas lights would be taken down. Billy said as soon as Chad Lorson was available he thought maybe around the 8<sup>th</sup> of January. Carol said she thought that would be good. She didn't think they needed to be up much longer.

Jared Morgan moved to adjourn and Carol Lauxman seconded the motion and it passed 4-0.

\_\_\_\_\_ Larry Ryff, Mayor

Attest:

\_\_\_\_\_ Joni Rikard, City Clerk